



Khyber Pakhtunkhwa Board of Investment & Trade

BID SHEET - KPBOIT

	Ref #:	
	Date:	
	Closing Date:	

From (KPBOIT Contact Name & Address):			Supplier Name & Address:		
Admin Officer					
1-2/A, Park Avenue, University Town,					
Peshawar - KPK					
Tel:		NTN #:			
		STRN #:			
		Tel:			
		Email:			

Estimated delivery time from the date of issue of PO:	
Date that the quote is valid until:	
Delivery Location:	1-2/A, Park Avenue, University Town,

Sr. No.	Description	Specification	Unit	Qty	Unit Price (PKR)	Total Price (PKR) Inclusive of All Taxes
1	Ball Point (blue, black, red & green)	Piano or Equivalent	Box	50		
2	Gel Pen (blue, black, red & green)	Dollar or Equivalent	Box	20		
3	Paper A4 (500 sheets ream) 70 gm	Paper One or Equivalent	Ream	500		
4	Paper Legal Size (500 Sheets Ream) 70 gm	Paper One or Equivalent	Ream	50		
5	Punch Machine 15-20 Pages capacity (Standard Size)	Deli or Equivalent	Piece	20		
6	Box file/Folder	Rex or Equivalent	Piece	150		
7	Ring Box file 225-D	Rex or Equivalent	Piece	1000		
8	T.T file Punch	Fine Quality	Pkt of 12	100		
9	Management File A4	Rex or Equivalent	Pkt of 12	100		
10	My Clear Plastic Bags	Good Quality	Piece	100		



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11	Protector Sheets	Fine Quality	Pkt of 100	10		
12	Sticker Sheets A4 size	Good Quality	(Packet of 100 Sheets)	10		
13	Binding Sheets - A4 15 mm	Sarwar or Equivalent	Pkt of 100	10		
14	Correction Pen- Metal Tip (Whitener)	Piano or Equivalent	Pkt of 12	10		
15	Marker Permanent	Dollar or Equivalent	Piece	20		
16	Paint Marker	Snowman or Equivalent	Piece	20		
17	Separators (Set) Paper Blank	Sword or Equivalent	Pkt	1000		
18	Glue Stick Medium	AMOS or Equivalent	Piece	100		
19	Signature Tags (plastic)	Chanyi or Equivalent	Pkt	1		
20	Binding Tape 2"	Good Quality	Piece	50		
21	Binding Tape 3"	Good Quality	Piece	50		
22	Highlighter Multi Color	Mercury or Equivalent	Piece	100		
23	Letter Dispatch Register No. 6	Fine Quality	Piece	5		
24	Letter Receive Register No. 6	Fine Quality	Piece	5		
25	Vehicle Log Book	Fine Quality	Piece	15		
26	Marker White Board (Multi Color)	Piano or Equivalent	Piece	50		
27	Packing Tape 2" (Brown)	Johnson or Equivalent	Piece	50		
28	Scotch Tape 1" Transparent	Deer or Equivalent	Piece	50		
29	Paper clips colored	Three Flower or Equivalent	Pkt	10		
30	Paper Cutter	SDI or Equivalent	Piece	30		
31	Pencil	Gold Fish or Equivalent	Dozen	20		
32	Eraser	Piano or Equivalent	Piece	50		
33	Sharpener small 50 Pcs Box (Plastic)	Dux or Equivalent	Box	5		
34	Sticky Notes Small	Fine Quality	Pkt	100		
35	Sticky Notes large	Fine Quality	Pkt	100		
36	Sticky Flags	Fine Quality	Pkt	100		



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37	Stapler (Standard Size)	Dux or Equivalent	Piece	20		
37	Staples (Standard Size)	Dux or Equivalent	Pkt	20		
39	Calculator Standard	Citizen or Equivalent	Piece	10		
40	Scale Steel (Ruler)	Fine Quality	Piece	20		
41	Envelope (Small) White	Fine Quality	Piece	500		
42	Envelope (A4) White	Fine Quality	Piece	300		
43	Envelope (Legal) White	Fine Quality	Piece	150		
44	Guest / Visitors Book	Fine Quality	Piece	5		
45	Writing Pads	Fine Quality	Piece	500		
Total (PKR)						

Bidders Name:

Company Stamp:

This document is not a commitment to purchase on the part of the KPBOIT.

Should your offer be successful an KPBOIT Purchase Order will be issued.

Any order arising from this Request for Quotations will be subject to KPBOIT's Conditions of Purchase.